

Brokers: Use this form to notify OC REALTORS® of a new Broker of Record for your office. The new Broker of Record must have a fictitious business name (also known as DBA) listed on their broker or officer's license with the DRE.

BROKER UPDATE

Departing Brokers may assign a new Broker of Record. They must be an OC REALTORS® member (or will be required to join), and the new brokerage information must be listed on their DRE record online.

Office Name: _____ DRE License Number: _____

Former Broker Name: _____ Signature: _____

MLS ID: _____ Contact Phone: _____

Email: _____

New Broker Name: _____ Signature: _____

MLS ID: _____ Contact Phone: _____

Email: _____

Notes / Comments: _____

Departing Brokers: Are listings being transfered to the new Broker of Record? ☐ Yes ☐ No

If YES, please provide us with the listing ID numbers and property addresses to be transferred.

If additional list is attached initial here: _____

1. MLS ID: _____ Property Address: _____

2. MLS ID: _____ Property Address: _____

3. MLS ID: _____ Property Address: _____

4. MLS ID: _____ Property Address: _____

5. MLS ID: _____ Property Address: _____

6. MLS ID: _____ Property Address: _____

7. MLS ID: _____ Property Address: _____

8. MLS ID: _____ Property Address: _____

By signing below, you acknowledge, approve the transfer, and agree to release the agent(s), their listings and specified listings noted above.

Departing Broker Required Signature _____