# ORANGE COUNTY REALTORS®
*Association of Professionals*

# BROKER UPDATE FORM

**Brokers:** Use this form to notify OC REALTORS® of a new Broker of Record for your office. The new Broker of Record must have a fictitious business name (also known as DBA) listed on their broker or officer's license with the DRE.

## BROKER UPDATE

Departing Brokers may assign a new Broker of Record. They must be an OC REALTORS® member (or will be required to join), and the new brokerage information must be listed on their DRE record online.

Office Name: _____     DRE License Number: _____

**Former Broker Name:** _____     Signature: _____

MLS ID: _____     Contact Phone: _____

Email: _____

**New Broker Name:** _____     Signature: _____

MLS ID: _____     Contact Phone: _____

Email: _____

Notes / Comments: _____

**Departing Brokers:** Are listings being transfered to the new Broker of Record?   ☐ Yes   ☐ No

If **YES**, please provide us with the listing ID numbers and property addresses to be transfered.

If additional list is attached initial here: _____

1. MLS ID: _____     Property Address: _____

2. MLS ID: _____     Property Address: _____

3. MLS ID: _____     Property Address: _____

4. MLS ID: _____     Property Address: _____

5. MLS ID: _____     Property Address: _____

6. MLS ID: _____     Property Address: _____

7. MLS ID: _____     Property Address: _____

8. MLS ID: _____     Property Address: _____

*By signing below, you acknowledge, approve the transfer, and agree to release the agent(s), their listings and specified listings noted above.*

## Departing Broker Required Signature _____

Member Services FV     • 10540 Talbert Ave., Ste. 225 West Building, Fountain Valley, CA 92708 • (714) 375-9313 • (714) 375-9322 fax
Member Services LH     • 25552 La Paz Rd., Laguna Hills, CA 92653  • (949) 586-6800 • (949) 586-0382 fax
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MEMBER #: _____     Rev. 091322